



COUNTY OF LOS ANGELES

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August 2, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZATION TO USE INFORMATION TECHNOLOGY FUNDS (ITF) TO SUPPORT VARIOUS DEPARTMENTAL INFORMATION TECHNOLOGY PROJECTS (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the use of \$1,403,120 from the Information Technology Fund to support the Department of Human Resources' project – *Enterprise eLearning Suite Implementation*.

PURPOSE OF RECOMMENDED ACTION

In their June 13, 2005 meeting, the ITF Executive Committee voted to recommend support of the above-mentioned project proposal grant award from the Information Technology Fund (ITF). Your Board's approval of the recommended actions will authorize one ITF grant in the amount of \$1,403,120 to support this project.

Implementation of Strategic Plan Goals

The Department of Human Resources' Enterprise eLearning Suite Implementation proposal is consistent with the County's Strategic Plan in supporting Goal 3 – Organizational Effectiveness and Goal 4 – Fiscal Responsibilities.

JUSTIFICATION OF RECOMMENDED ACTION

On June 13, 2005, the ITF Executive Committee voted to recommend Board approval of the Enterprise eLearning Suite Implementation.

In May 2003, the Department of Human Resources (DHR) solicited members from various departments to develop functional requirements to be used in the selection and acquisition of an enterprise-wide learning management system (LMS). Phase I of the implementation leveraged Bio-Terrorism Grant funding received by the Department of Health Services - Public Health Programs & Services (PHP&S). It included the purchase of licenses for 5,000 users for PHP&S to support the initial roll out of the enterprise system. The selected vendor THINQ was subsequently acquired by Saba Solutions (Saba), and Saba has agreed to honor the agreement and provide professional services for the same discounted pricing originally offered by THINQ. Saba has also offered to provide their Saba Software as our enterprise solution and indicated that the software is their planned survivor product from the merger. This project will purchase additional licenses which will be deployed on the hosted system infrastructure provided by Saba to implement the system countywide, and provide implementation services. It will be deployed to the remaining 37 County departments on a phased basis. The initial deliverable, a configuration workshop, will cover the differences between the THINQ and Saba systems, a countywide infrastructure configuration, a hierarchical application security model, and standard branding to be used by all departments.

FISCAL IMPACT/FINANCING

Following approval by your Board, \$1,403,120 will be awarded from the ITF to support this project. Maintenance cost for this project will be allocated across all County departments. The recommended action will not require additional net County cost.

There are no other fiscal impacts.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

There are no legal requirements or prohibitions related to these recommended actions.

IMPACT OF CURRENT SERVICES

The Enterprise eLearning Suite Implementation will have the following impact on current operations.

- Replaces the existing manual registration process with online registration and workflow approval, reducing time spent and staff needed to process registrations;
- Allows training professionals to spend less time on administration and more time designing, delivering, and evaluating the effectiveness of training;
- Ensures accurate data is gathered from certification and accreditation processes, avoiding risks of citations and loss of program credibility;

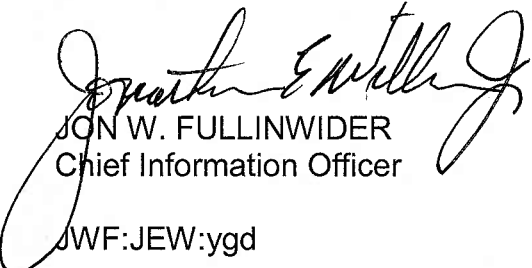
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- Eliminates the proliferation of duplicate systems, reducing overall County implementation and ongoing maintenance costs;
- Reduces costs associated with administration by minimizing the learning curve from department to department; and
- Reduces development and delivery costs through the ability to recombine training content.

CONCLUSION

Your Board's approval of the recommended actions will authorize a grant for the use of ITF funds in the amount \$1,403,120 to the Department of Human Resources.

Respectfully submitted,



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Chief Information Officer

JWF:JEW:ygd

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ITF Project